

# 2009-2010 CHART Enrichment Program Application

(Please complete one form for each student)

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
First, Middle Initial, and Last Nickname

Home Address: \_\_\_\_\_  
Street City Zip

Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Parents' Names: \_\_\_\_\_

Mother's Cell: \_\_\_\_\_ Mother's Work: \_\_\_\_\_

Father's Cell: \_\_\_\_\_ Father's Work: \_\_\_\_\_

List the person(s) who have primary care responsibility for the child (if different from above):

\_\_\_\_\_  
Name(s) Address

\_\_\_\_\_  
Phone (Home and Cell) Relationship to Child

The following forms must be filled out: Financial Agreement Form, Emergency Health Care Release and Liability Release Form.

I/We understand that CHART Enrichment Program provides a Policies and Procedures handout which is to be read prior to the start of class and adhered to. The Policies and Procedures Acknowledgement Form is to be completed and returned before the first day of the academic year.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

*CHART Enrichment Program does not have special education classes, and, therefore, we are not equipped to educate children with special needs. We do not discriminate based on race, ethnic background, or creed. CHART Enrichment Program is an independent organization and is not affiliated with any specific church or denomination or educational facility.*

Office Use Only:

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

## 2009-2010 CHART Enrichment Program Student Schedule Form

Name: \_\_\_\_\_

	Class	Tuition Amount
8:30 – 9:30		
9:30 – 9:40	Break	--
9:40 – 10:40		
10:40 – 10:50	Break	--
10:50 – 11:50		
11:50 – 12:15	Lunch	--
12:15 – 1:15		

CHART Membership Fee: \_\_\_\_\_ (\$30 if paid before 6/1/09, \$35 if paid at Kick-off, \$40 if after Kick-off)

Registration Fee: \_\_\_\_\_ (\$50 if paid before 6/1/09, \$100 if paid after 6/1/09)

Due today: \_\_\_\_\_ Paid via and received by: \_\_\_\_\_

Expected Tuition Amount: \_\_\_\_\_

Payment Plan Option: (please initial by one)

\_\_\_\_\_ Payment in Full

\_\_\_\_\_ Quarterly Payments of \_\_\_\_\_  
as per signed Financial Agreement \_\_\_\_\_

# CHART Enrichment Program

## FINANCIAL AGREEMENT

1. I hereby agree to pay the entire year's tuition as per my payment plan. This commitment is effective at the time my child is enrolled in CHART Enrichment Program. No invoices will be sent out and I am responsible to make payments by the due date. If tuition is not paid by the due date, my child/children will not be allowed to attend classes or receive lesson plans until tuition is paid. No refund is offered for classes missed as a result of nonpayment of tuition.
2. I agree to pay full tuition due for the quarter on the following dates: First Quarter due by August 1, 2009; Second Quarter due by October 13, 2009; Third Quarter due by January 5, 2010; Fourth Quarter due by March 9, 2010. I realize that there will be a 10% or \$5 minimum late fee attached to my late payment. Otherwise, I agree to pay the tuition in full for the entire year by August 1, 2009. (See agreement below).
3. A non-refundable registration fee is required annually for enrollment. At the time I submit the registration fee, a place is reserved for my child at CHART Enrichment Program for the school year.
4. I understand that CHART Enrichment Program will observe holidays and semester breaks as per the published schedule and that full tuition is due each semester regardless of the number of holidays or vacation days observed that month.
5. I understand that no tuition credit is given for absences due to illness or other family circumstances such as vacations, trips, etc.
6. I understand that CHART Enrichment Program may offer field trips and optional programs which may require fees in addition to regular tuition. If my child participates, I agree to pay additional fees for these trips or programs.
7. I understand that my child's tuition payments do not cover all required curriculum and supplies, and that I may be required to purchase school materials to be used either at school or at home.
8. I agree to pay a \$25.00 fee for any check that is returned from the bank unpaid.
9. I agree to give a minimum of thirty (30) day's notice, in writing to the CHART Enrichment Program Advisory Panel, before withdrawing my child from CHART Enrichment Program. There is no refund or forgiveness of any portion of the year's tuition obligation or enrollment, book, or registration fees.
10. I understand that my child's records, quarterly reports, and certificates will be held until all financial obligations have been met.

I have read this Financial Agreement carefully and I fully understand and agree to the contents of this document. I understand my signature on this Agreement indicates my intention to fulfill my financial obligations for my child's annual tuition.

\_\_\_\_ I have chosen to pay my tuition in full by August 1, 2009.

\_\_\_\_ I have chosen to make quarterly payments with the first payment being due by August 1, 2009.

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date of this agreement

\_\_\_\_\_  
CHART Enrichment Program Advisory Panel witness